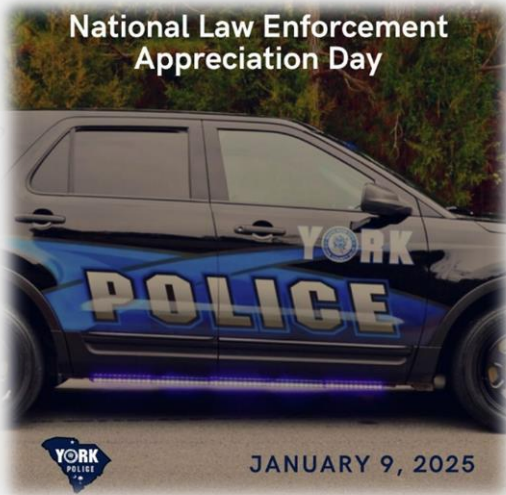




2025

# City Manager's Report



January Edition  
Issue 25

# City of York: City Manager’s Report

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**TO:** Mayor & City Council  
**FROM:** Dalton Pierce, MPA, City Manager  
**DATE:** January 29<sup>th</sup>, 2025  
**SUBJECT:** City Manager’s Report – January 2025

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The City Manager’s report will be published each month so that the City of York citizens can be informed of City activities and updates. In addition, this report is provided at each regularly scheduled City Council Meeting. I am pleased to send you an update on the City’s recent activities for the month of January 2025. Please contact me if you have questions or need additional information at [dpierce@yorksc.gov](mailto:dpierce@yorksc.gov) or 803-684-2341.

## Table of Contents

Community Engagement Department.....2  
Administration.....2  
Business Operations.....3  
Finance.....3  
Municipal Court.....4  
Fire .....4  
Police.....5  
Human Resources.....6  
Parks & Recreation.....7  
Public Works.....8  
Public Utilities .....9  
Capital Program Management.....10

## **Community Engagement Department**

- Participated in the initial planning meeting with Downtown Businesses for 2025.
- Attended the York County Regional Chamber's presentation of the York Area Business Person of the Year Award to Steve Mellon of Mellon Insurance Solutions, LLC.
- Hosted the 14th Annual Dr. Martin Luther King Jr. Celebration Breakfast on Friday, January 10, 2025.
- Attended the Igniting the Dream: An Evening of Hope and Action mocktail reception hosted by Tender Hearts Ministries.
- Hosted first planning meeting for the annual Juneteenth Celebration.
- The Community Engagement Director participated in training in Columbia.
- The Community Engagement Director met with the City Manager and Retail Strategies to discuss ongoing developments in the City of York and with the York County Regional Chamber to explore initiative for the City of York.
- The Main Street Coordinator hosted the kick-off meeting for the York, SC Main Street program, which included participation from various downtown businesses and organizations.
- The Main Street Coordinator attended the grand opening of the new restaurant 1786 at Yorkville Marketplace.
- The Community Events Coordinator published the 2025 City and Community Events Calendar. Click [here](#) to view and save the calendar.
- The Community Events Coordinator partnered with a local graphic designer to develop new logo designs for the Summer Concert Series. Details on how residents and visitors can vote for their favorite designs will be shared in February.

### **Upcoming Community Events**

- **A Taste of Love in Historic York**
  - Saturday, February 8, 2025, 10 am to 8 pm
  - Click [here](#) for more information
- **The Sweetheart Shindig** at the Timber Raille, featuring carriage rides by Dream Carriage & Special Events
  - Friday, February 14, 2025, 7 pm to 10 pm
  - Click [here](#) for more information
- **Dream Carriage & Special Events Carriage Rides**, Downtown York at Dickerson Motor Company
  - Saturday, February 15, 2025, 5 pm to 9 pm

### **City Council, Boards, & Commissions**

- February 3, 2025 - Board of Architectural Review at 6 p.m.
- February 4, 2025 - Regular City Council Meeting at 6 p.m.
- February 10, 2025 – Board of Zoning Appeals at 6 p.m.
- February 17, 2025 - City Council Workshop at 5 p.m.
- February 24, 2025 – Planning Commission at 6 p.m.

### **Administration**

- Continue to meet with various community stakeholders, local government executives, local businesses, and citizens.
- Continuing to review with the Human Resources Director the current organizational structure, processes, procedures, 5-year personnel plan, develop market adjustment program, pay grades, tangible and non-tangible benefits, programs, initiatives, and services for FY2025 - 2026.
- The City Manager attended various Planning Commission, Board of Zoning Appeals, and Board of Architectural Review meetings.

- The City Manager continues to hold economic development meetings with prospective businesses looking to invest in the city.
- Continuing to work with the Capital Program Manager on developing and letting various RFPs and RFQs.
- The City Manager attended the MLK Breakfast on January 10, 2025.
- The City Manager attended the MLK Parade on January 25, 2025.
- The City Manager attended the York Men’s Club banquet on January 25, 2025.
- The City Manager attended the Main St. Kick-Off meeting on January 27, 2025.
- The City Manager is working with the Police Department to develop and finalize the first-ever Annual Crime Report, which will be presented in February 2025.
- The City Manager attending the “Power of Partnerships” Award ceremony in Columbia, SC on January 24, 2025.
- The administration is excited to have received the GFOA Distinguished Budget Award but will be striving to achieve the GFOA Triple Crown Award in 2025.

**Business Operations**

- Business License Report for January 2025.

<i>Licenses Issued</i>	<i>New Licenses Issued</i>	<i>New in City Issued</i>
42	36	10
<b>Total Amount Collected: \$16,750.21</b>		
New in City businesses information:		
<b>Business Name</b>	<b>Address</b>	<b>Description</b>
T- Mobile	604 Liberty St E	Retail
1786	108 Congress St N, Ste 102	Restaurant
Jr's Gun Sales 2	899 Liberty St W	Retail
Spring Oak at York	1020 Congress St N	Assisted Living
Titus Towing	211 Congress St S, Ste 102	Towing and Recovery
Gabby & Nevaeh's	1724 Old York Rd	Restaurant
Magic Nails	1083 Filbert Hwy	Nail Salon
Yorkshire Cigars	108 Congress St N, Booth in Yorkville Marketplace	Retail
Happier at Home	12 Congress St N, Ste A	Home Health
Lake Wylie Pizza	1075 Filbert Hwy	Restaurant

**Finance**

- The five LGIP General Fund investment accounts earned approximately \$100k+ in interest this month, with an average interest rate of 5.2%. As of month 3, of 12, the City has earned \$310k+ in interest in FY24-25.
- Staff continuously complete journal entries, receive payments and revenues, process account payables, generate work orders for public works and utilities, and respond to daily citizen inquiries.
- Completed the close out of FY23-24 Budget expenditures and revenues and provided oversight for all capital improvement project budgets with assistance from the Capital Program Manager.
- Monitoring FY24-25 revenues and expenditures meticulously for all ten funds.
- The staff has completed the training and various meetings with the BS&A accounting software company. The software is now live.
- Utility Billing Staff are working with Ferguson to finish integrating the AMI project, which is a City-wide change out of water meters.
- The City received \$6.6M in SC FY24-25 State Appropriations for Fire Station #2, which includes a police substation, upgrades to the Recreation Complex, and a Fire Apparatus.
- The Finance Director is attending GFOA training in Columbia, SC, from January 27 to January 31, 2025.

**Municipal Court**



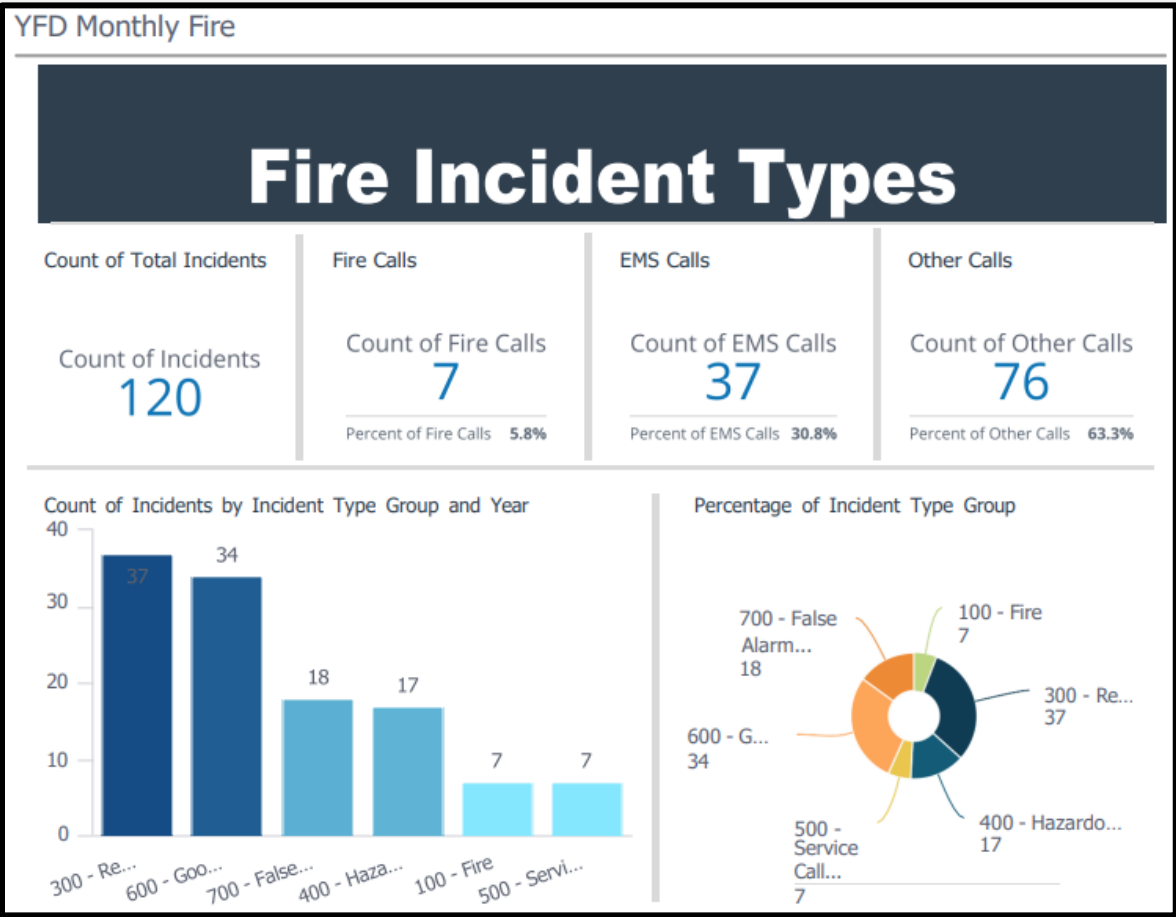
Municipal Court Report

	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	24-Oct	24-Nov	24-Dec
Cases Filed	198									181	169	183
Cases Pending	179									145	148	160
Cases Disposed	268									189	187	274
Jury Trials Held	0									0	0	0
Deposits	\$ 19,590.94									\$ 14,329.09	\$ 9,145.53	\$ 13,250.05

**Fire**



Incident Type Group	Q1			Q2			Q3			Q4		
	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
100 - Fire	8	7	6	7								
200 - Overpressure/Overheat	0	0	1	0								
300 - EMS	26	38	28	37								
400 - HAZMAT	24	6	10	17								
500 - Service Call	21	9	9	7								
600 - Dispatched, Cancel En Route	31	33	24	34								
700 - False Alarm	27	14	13	18								
800 - Natural Disaster	1	0	0	0								
900 - Special Incident	0	0	0	0								
<b>Total</b>	<b>138</b>	<b>107</b>	<b>91</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FYTD Total Calls for Service</b>	<b>456</b>											



- **Events, Training, & Other Updates**
  - December: Interior renovations & upgrades at the fire department have reached substantial completion
  - Fire Department #2 plan updates are underway with Stewart Cooper Newell.

**Police**

- Breakdown of the month for calls for service categories (see attached monthly report)
- Total Calls for service for the Fiscal Year = 5,709 (documented on the monthly report)
- **DEPARTMENT MATTERS**
  - 01/06/2025: YPD partnered with York School District One and the South Carolina Law Enforcement Division to participate in training on how to react to an attack on a school bus.
  - 01/12/2025: YPD officers attended the fire safety course held at YFD
  - 01/16/2025: YPD SROs and Administration attended the quarterly meeting with York School District One to prepare for the new year. This included a full debriefing on the recent bomb threat at York Intermediate School.
  - 01/21/2025: Lt. Sean Bailey attended the monthly Radio Users Committee meeting and learned the organization has approved Motorola’s latest line of products. They will be available to YPD for purchase soon, as some radios have reached the end of support.
  - 01/25/2025: Lt. Dale Edwards was recognized by the Men’s Club for his work in Community Service throughout his career
- **COMMUNITY EVENTS**
  - 01/09/2025: YPD partnered with Lowes for Law Enforcement Appreciation Day
  - 01/25/2025: YPD Officers provided security services for the Western York County NAACP’s Rev. Dr. Martin Luther King, Jr., parade and even

REPORT MONTH: January 12/23/2024 - 01/26/2025		
OFFENSE DESCRIPTIONS	CURRENT	Y-T-D
<b>CRIMES AGAINST PERSONS</b>		
HOMICIDE (09A-C)	0	0
KIDNAPPING (100)	0	0
ASSAULTS (13A-C)	14	59
RESISTING ARREST (90N)	0	6
SEX OFFENSES (11A-D, 36A-C, 370)	1	6
DOMESTIC OFFENSES (13A-C, 90F, 90Z)	1	15
CHILD ABUSE/NEGLECT (90F)	0	3
UNLAWFUL USE TELEPHONE (753)	7	13
<b>TOTAL</b>	<b>23</b>	<b>102</b>
<b>PROPERTY CRIMES</b>		
ARSON (200)	0	0
ROBBERY (120)	0	3
BURGLARY (220)	5	11
LARCENIES (23A,B,D-H)	7	48
SHOPLIFTING (23C)	12	46
MOTOR VEHICLE THEFT (240)	0	4
USE OF VEH. W/O CONSENT (756)	0	0
FORGERY (250)	2	2
FRAUD (26A-F)	7	24
EMBEZZLEMENT (270)	1	1
STOLEN PROPERTY OFFENSES (280)	0	0
VANDALISM (290)	5	17
TRESSPASSING (90J)	3	13
<b>TOTAL</b>	<b>42</b>	<b>169</b>
<b>CRIMES AGAINST SOCIETY</b>		
VIOL. DRUG LAW (35A)	6	24
WEAPONS VIOLATIONS (520)	2	9
PUBLIC DISTURBANCES (90C)	3	24
VIOL. CITY ORDINANCES (35B, 90Z, NRP)	2	6
BEER/WINE/LIQ LAW VIOL (90G)	0	1
FALSE INFO/INTERFERING W/POLICE (90Z)	2	4
FUGITIVE FROM JUSTICE (90Z, NRP)	1	2
<b>TOTAL</b>	<b>16</b>	<b>70</b>

REPORT MONTH: January 12/23/2024 - 01/26/2025		
OFFENSE DESCRIPTION	CURRENT	Y-T-D
<b>MISCELLANEOUS</b>		
MISSING/RUNAWAYS (979,90I)	1	11
FOUND/MISSING PROPERTY (90Z, NRP)	2	12
MENTAL PERSONS (NRP)	2	4
DEATH INVESTIGATIONS (S27/90Z/NRP)	0	6
SUICIDE/ATTEMPTED SUICIDE (980)	1	2
SUSPICIOUS PERSON/VEH. (NRP)	1	10
PROWLER (992)	0	0
OVERDOSE (S23/NRP/90Z)	2	12
SHOTS HEARD (520/90Z/NRP)	1	10
FAMILY OFFENSES/EPC (90F/90Z/NRP)	7	27
WARRANT SERVICE/LOCATE WANTED	1	2
<b>TOTAL</b>	<b>18</b>	<b>96</b>
<b>TRAFFIC OFFENSES</b>		
DRIVING UNDER INFLUENCE (90D/99)	5	23
RECKLESS DRIVING (61)	2	6
SPEEDING (21,41,4H,64)	62	252
TRAFFIC (ALL OTHER)	129	472
ACCIDENTS INVESTIGATED	26	154
SC PUBLIC CONTACT	373	964
<b>TOTAL</b>	<b>597</b>	<b>1871</b>
<b>TOTAL OFFENSES REPORTED</b>	<b>696</b>	<b>2,308</b>
<b>CALLS FOR SERVICE</b>	<b>1,705</b>	<b>5,709</b>
<b>MONTHLY CITY COUNCIL REPORT:</b>		
<p>Monthly statistics for inclusive data as shown above. These statistics tally from incidents reported, traffic citations issued, traffic collisions, and calls to service. Calls to service involve, but are not limited to incident types as reported, traffic stops, funeral escorts, bank escorts, property checks, assisting other law enforcement, assisting stranded motorist, and service of warrants, commitments, and court subpoenas.</p>		

**Human Resources**

**Initiatives:**

- Met with some of the Department Heads to get an overview of their department.
- Met with Shelly Copeland, the Career Specialist/Transition Coordinator for Floyd D. Johnson Technology Center with the York Comprehensive High School to continue the partnership with providing job shadowing, internship and other services to students.
- Attended Safety and Wellness committee meeting.
- Participated in Fire Safety Week.
- Participated in a 6-hour training with BS&A to enhance my knowledge moving forward with processing payroll.

**Other News:**

- Working/Gathering information for the upcoming Risk Management Services Audit for February 2025.
- Gathering employees' information when requested by the public.
- Meeting with Ashley Hogon, the Workforce Solution Coordinator with York Technical College, in February 2025 to discuss job fair opportunities and networking with students about job opportunities with the City of York.
- Working on networking with other local colleges and universities to establish a partnership for the City of York.
- Working on the list of employees who would receive a service award for 2025.

**Recruiting and Development:**

Role	Vacancies	Closing Date	Resume Submitted
Firefighter/EMT	3	OTF	23

Police Officer	3 - (2 new positions)	OTF	28
Patrol Shift Sergeant	1	OTF	9
<b>Total</b>	<b>7</b>		<b>60</b>

**Total New Hires for January 2025:** 1 – Firefighter, 1 – Public Works

**Voluntary Turnover Rate for FY2025:** 1.0%

**Parks & Recreation**

**Maintenance/Facilities**

- Maintenance staff are continuing their daily and weekly maintenance duties in the parks and facilities.
- We are continuing to limb out trees and are starting on the trees overhanging optimist ballfield.
- Staff are currently working on the spreader and aerator in preparation for our preseason ballfield maintenance.
- City Park will now operate on a 7am- 7pm schedule. These hours will be adjusted as the spring months approach.

**Athletics/ Programs:**

- The regular season for youth basketball has begun. Scheduled double-elimination tournament for Zappers and Hot Shots age groups to begin February 1.
- Registration opened for youth baseball and softball ages 6-14. Registration is going very well. The deadline for registration is February 5.
- Registration will open for ages Tball/Coach Pitch for ages 3-6 and ages 13-15 baseball and softball will open February 10<sup>th</sup>.
- Staff met with Clover Parks and Recreation to discuss spring season.

**Projects:**

**City Park Phase 2:**

- Staff completed the final walkthrough for the completion of phase 2 of City Park.
- There will be a grand opening event TBD.

**Green Street Park:**

- The Green Street Park renovation is roughly 85% complete.

**Planning & Zoning**

➤ Permits, Site Plan Reviews, Inspections, Enforcement Data, and Impact & Capacity Fees

- Residential Construction Permits Issued: 38
- Commercial Construction Permits Issued: 10
- Construction Inspections Total: 491
- Certificate of Occupancy or Completion Issued: 21
- Code Enforcement Violations/Notifications: 8
- Total Impact Fees Collected: \$50,142
- Total Capacity Fees Collected: \$53,835

➤ Board & Commission Meetings Highlights/Updates

01/21/2025 - (Board of Zoning Appeals):

- Variance application for signage for the new Quik Trip location at 1136 Filbert Highway. Approved.

01/27/2025 – (Planning Commission):

- Meeting calendar for 2025. Approved.
- Discussed upcoming review process for annexation/ rezoning applications.

01/13/2025– (Board of Architectural):


- 1136 Filbert Highway – Quik Trip Signage. Approved.



Ongoing Developments Overview

NAME	LOCATION	ZONING	TOTAL UNITS	STATUS
Monterey Park	South Pacific and Hunter Street	R-5	157 Single Family Detached	The project is mostly completed.
Austen Lakes Phase 5	Black Highway	R-5	62 Single-family Detached	The project is completed.
Abrial Ridge	Lincoln Road	R-5	128 Single-family Detached	The project is mostly completed.
Fergus Crossroads	Alexander Love Highway near Cooperative Way	PUD	243 Single-family Detached 110 Townhomes 3 Commercial parcels	Bonded final plat approval has been given to the 1st and 2nd phases.
Wilkerson Place	Cooperative Way	PUD	123 Single-family Detached 22 Townhomes 7 Commercial parcels	The project is mostly completed.
The Landings at White Rose	McFarland	R-5	40 Townhomes	The project is mostly completed.
The Trails at Asbury Ridge	Black Highway & Alexander Love Highway	PUD	152 Single-Family Detached; 3 Commerical out parcels	Final plats for Phase 2 and Phase 3 have been approved.
Cannon Village	Fourth and Fifth Street	R-5	100 Single-family Detached 109 Townhomes	Preliminary plat is conditionally approved. Site work has begun.
Tradition at Spring Lakes	Springlake Road and Blessed Hope Road	R-5	153 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
Bellina	Hunter Street near Hunter Street Elementary	R-5	75 Single-family Detached	Final plat has been approved
Brighton Springs	Highway 5 near Park Place Road	R-5	173 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
Pinckney Road PUD	Highway 321 and Old Pinckney Road	PUD	156 Townhomes 126 Single-Family Detached 1 Commerical parcel	Preliminary plat has been conditionally approved. Site work has begun.
Ratliff Heights	Kings Mountain Street/Carroll Avenue	R-5	133 Single-Family Detached	The preliminary plat submittal has been reviewed and Staff comments issued.
McFarland Estates	Devinney Road and McFarland Road	R-5	159 Single-Family Detached	The final plat for phase 1A has been approved.
Alexander Cove	Alexander Love Highway	R-9	TBD	Annexation/rezoning application has been approved. The conceptual site
Miller Meadows	Highway 5 near Park Place Road	PUD	TBD	Annexation/rezoning application has been approved. The conceptual site plan for the project is pending.

Public Works


JANUARY 2025	
<b>SANITATION (TONS)</b>	
Residential	355
Commercial Garbage	373
Recycling	
Total Sanitation	728
<b>TRASH (TONS)</b>	
Brush	23
Trash	47
Leaf (Loads)	15
Total Trash	85
<b>STREETS</b>	
Sidewalk (FT)	
Curb (FT)	
Asphalt laid (Tons)	
Storm Drain Maint	
Signs Maintained	2
Total Streets	2
 PUBLIC WORKS DIRECTOR	

**Public Utilities**

- Work Orders
  - Created: 58
  - Completed: 37
  - Incomplete: 21 (9 pending water meter installs)
- Locate Tickets
  - Created: 339
  - Completed: 21
  - Incomplete: 318
- Hydrants
  - Maintenance has been working with the Fire Department flowing the hydrant in the city for annual compliance. A list of repairs is being generated and addressed as the budget allows.
  - City crews repaired 0 hydrant in January.
  - City crews flowed 3 Hydrants during repairs.
  - Flow testing will continue in March 2025.
  - 4 hydrants were installed and replaced as part of the Liberty Street waterline project
- Staff News
  - The utilities department welcomed Luke Whitney as a water maintenance crewman, he began on Jan. 13, 2024

Water & Wastewater Distribution Monthly Data Overview

CITY OF YORK UTILITIES DEPARTMENT REPORT January 2025				
	This Month	Last Month	This Month Last Year	Year to Date
	January 2025	December 2024	January 2024	2025
<b>Treatment (1,000 gal.)</b>				
A. Water Treated	0	0	0	0
B. Sewage Treated	30,276,000	32,571,000	39,720,000	132,460,000
Wastewater Sludge (tons)	0	0	22	0
<b>System Growth</b>				
B. Water Taps (units)	2	5	0	14
C. Line Extensions (ft.)	100	200	80	500
D. Sewer Taps	2	5	0	12
E. Line Extensions (ft.)	40	0	20	130
F. Storm Drain Lines (ft.)	0	0	0	0
G. Irrigation Meter	1	0	0	1
<b>System Maintenance</b>				
A. Water Leaks	20	20	2	89
B. Sewer Repairs	2	3	3	10
C. Utility Cuts Made	7	10	1	37
D. Hydrants Replaced	0	0	0	1
E. Hydrants Repaired	0	0	0	1
F. Hydrants Flowed	4	13	5	31
G. Sewer line maintenance	16	20	20	75
H. Landscaped w/s cuts	8	7	0	31
I. Sand & Gravel (tons)	60	80	20	270
<b>Meters</b>				
A. Replaced	4	1226	23	1247
B. Repaired	0	0	4	0
C. Flow Tested	0	0	0	10
D. Installed	12	15	0	78
<b>Overtime ( hours)</b>				
B. Waste Water Plant	11	23	14	90
C. Utility Maintenance	5.5	34.5	24	50.25
E. Meter Reader	0	10.75	17.5	21
Total Overtime	16.5	68.25	55.5	161.25



Utilities Director

## Ongoing Developments & City Projects

### Fergus Crossing

- Construction continues with minimal damage to Utilities.
- Hopper communities has applied for final plat of phase 3 and is in the bonding phase
- Construction continues in phase 4.
- Phases 1 and 2 are approaching closeout phase.
- Phase 1 and 2 retention ponds have been converted to permanent structures.
- Staff have been in touch with Hopper communities about the multitude of connection leaks on service lines.
- Construction in phase 3 continues.

### Wilkerson Place

- The project is nearing the completion threshold for close-out.
- Staff have begun preliminary walk-throughs for final punch list items.
- Ballast Ave. to the parking area on Switch St. will have final coarse of asphalt laid with signage for no construction traffic by the end of June.
- The project is nearing the completion phase.
- The final punch list for close out items will begin in September, they have reached the 95% build out phase.
- Conversions of storm water structures have begun; punch list items are being addressed.
- All common areas and punch list items have been completed for final close out.
- Topcoat of Asphalt was put down in November.
- The builder has been sent a Street Acceptance application.

### Monterey Park

- Construction in phases 1 & 2 has been completed and the retention pond has been closed out by SCDHEC and converted to a permanent structure.
- Phases 3 & 4 are nearing completion and are close to project close-out.
- Staff have begun preliminary punch list items for repair.
- Punch list items are still being addressed.
- Stormwater retention ponds in phases 3 & 4 have been converted to permanent structures.
- Common areas and street trees are being addressed for final close out.
- The builder has been sent a Street Acceptance application.

### Asbury Ridge

- Sink holes in the asphalt on Bezelle form after the heavy rainfalls from TS Debby.
- The city along with Century Communities met and inspected the areas, and the areas have been repaired.
- City staff will continue to monitor the area through later rain fall to see if the repairs hold up. Full depth patching of the areas will be required before the street can be approved.
- Phases 1 and 2 punch list items are still being addressed for close out.
- Phases 3 and 4 are approaching final build out.
- Asphalt repairs have been completed on Cashion Dr.
- Asphalt repairs on Sitka Dr. have been completed.
- Subdivision is approaching final close out.

### Bellina Subdivision

- Stormwater infrastructure has been installed.
- Water and Sewer construction permits have been issued.
- Sewer infrastructure has been installed.
- Water infrastructure continues to be installed.
- Sub-grade and proof rolls for curbing have been completed.
- SCDOT encroachment permits for Hunter St have been issued for the water main tap.

- Subgrade proof rolls for the roadways continue to fail in areas, Joel E Wood & Associates have been contacted for recommendations to soil stabilization.
- If the proof rolls continue to fail staff will impose a stop work order until the roadways can pass.
- Trees have been removed on the Hunter St side for road widening.
- Water main on Hunter has been located and taps to the site should be completed in July.
- Water main taps on Hunter St. For the project have been completed.
- Proof rolls have passed, and base course asphalt has been laid.
- Sewer pressure testing has been completed and all passed.
- Permits to operate have been obtained.
- Hunter St. road widening is completed.
- Subdivision is ready for plat.

### **Brighton Springs**

- Land clearing, and silt fencing has been completed. All BMP's have been constructed and seeded.
- Existing structures (2) on the site have been removed.
- The Main sewer connection to the 22" sewer main has been completed. Sewer infrastructure is under construction.
- Water infrastructure is under construction, Hwy 5 water tie in is being located.
- All power to the site has been de-energized and removed.
- Sewer infrastructure installation continues
- The water main on Hwy 5 has been located and taps for the project have been made.
- Water infrastructure is under construction.
- Roads are being constructed to final grade with proof rolls estimated in August.
- Proof rolls on subgrade and stone have been completed and passed.
- Meritage Homes is applying for plat on Phase 1 of the project.
- Residents in the Brookwood Subdivision experienced Storm damage due to undercut for a retaining wall. Meritage made the residents whole by restitution or remediation of all damages.
- Water and sewer testing have been completed for phase 1.
- Phase 1 asphalt has failures, and the spots are being addressed.
- Received the partial Permit to Operate phase 1 water and sewer.
- Phase 1 water infrastructure and leak issues are being addressed; this has delayed final plat.
- Phase 1 has been approved for final plat.

### **Pinckney Rd. PUD (Bellamore)**

- BMP construction has been completed.
- Construction entrance on Pinckney Rd has been completed.
- Material submittals for water and sewer have been approved.
- Pump station submittals are still under review.
- The old 6" water main on Cedar St. was located and disconnected from the water distribution system.
- All areas have been seeded for erosion control.
- Sewer infrastructure is under construction.
- Sewer infrastructure is 100% completed, Stormwater infrastructure is 100% completed.
- Realignments for offsite water and sewer have been approved.
- Sewer Force main installation is complete.
- Water Infrastructure is 100% completed.
- Water and Sewer pressure testing for phases 1 and 2 has been completed and passed.
- The sewer force main to Devanny Rd. has been tested and passed. Proof rolls for curbing, sub-grade, and stone have been completed for phases 1 and 2, they are ready for asphalt.
- Asphalt for phases 1 & 2 has been laid.
- The pump station start up and inspection has been completed, Permits to Operate are being applied for.

**Traditions @ Springlakes**

- Construction entrances on Springlakes Rd. and Blessed Hope Road have been installed.
- Land Clearing and silt fencing are underway on the Springlakes Rd side of the project.
- Silt fencing has been installed; BMP's have been completed.
- Final grubbing of the site has been completed.
- Stormwater infrastructure is under construction, the final BMP is close to completion.
- BMP's have been completed.
- Stormwater infrastructure is at 80% completion, Sewer Infrastructure is at 70% completion.
- Off-site sewer construction is underway.
- Sewer in phase 1 has been completed; offsite sewer installation has been completed.
- Stormwater in phase 1 is complete. Phase 2 construction continues.
- Water main connection on Blessed Hope Rd. is underway.
- Water and Sewer installation is nearing completion for all phases of the project.
- Stormwater is nearing completion in phase 2.

**McFarland Estates**

- Stormwater infrastructure has been completed.
- Water infrastructure is at 75% completion.
- Sewer Infrastructure is at 50% completion.
- Curbing and Subgrade proof rolls have been performed in Phase 1A.
- The base layer of asphalt for phase 1A has been laid.
- The curbing proof roll for phase 1B has been completed.
- The water main on Liberty St. has been located, excavated, and tapped to serve the site.
- Stormwater, Water and Sewer infrastructure continues for all phases.
- Water and Sewer testing will begin in May for phase 1A.
- Water and Sewer has been halted until the correct permitting has been submitted to the city.
- Water and Sewer permits for Phase 1A have been obtained.
- Phase 1 is ready for plat.
- Water and Sewer permits for phase 1B have been obtained.
- Phase 1B is ready for plat.
- Construction in phase 1 continues.

**Cannon Village**

- A preconstruction meeting was held on site Thursday March 28, 2024 @ 10:00 am.
- Clearing, grubbing, and silt fence installation has begun.
- Construction entrance has been completed.
- Clearing for the remainder of silt fence and erosion control continues.
- BMP 1a has been completed with work continuing BMP's 1b and 2a.
- Lot pads are under construction.
- Water and Sewer installation is underway in phase 1.
- Grading for building pads has begun
- Stormwater infrastructure is underway in phase 2
- Soil stabilization for roads has begun.

**Filbert Hwy/Larson Rd. light industrial**

- The city 3-acre parcel is being re-surveyed, and we are awaiting the report from the surveyor.
- Lift Station construction has begun.
- Proof rolls for curbing sub-grade have been completed.
- Water main tie in has been completed to the site.
- Curbing has been installed.
- Subgrade and stone base proof rolls for the roadway have passed.

- A base layer of asphalt has been laid.
- Water and Sewer testing has been completed and all passed.
- Proof rolls on Larson Rd. have passed. Asphalt has been completed.
- Preliminary pump station start-up was completed, and the station is ready for DES inspection for permitting the system.
- The system is ready for final closeout and acceptance.

## **Capital Program Management**

### **Initiatives:**







- Worked with the Safety and Wellness Committee to host Fire Safety Week for employees.
- Executed Fire Drills with the help of the Fire Department at all City of York facilities.
- Working internally with the Business Operations Specialist to audit current vendors and businesses for Business Licenses.
- Working closely with FEMA to secure reimbursement for Hurricane Helene-related expenses and repairs.
- Prepared, finalized, and submitted required OSHA documents.
- Recorded a pilot episode for the City of York Podcast: York Talks

### **Other News:**

- Attended the first session of the Local Government Leadership Institute
- Attended an introductory call for a Grant Management Program
- Submitted for a 2025 Achievement Award on behalf of the City of York

### **Capital Projects Table**

- Refer to the next page.

Project Name	Status Update	January Project Expenses	Notes	Updated Photos
Liberty Street Waterline	Since the last update on December 12th, Dellinger installed approximately 350 feet of waterline from 218 East Liberty Street to the second entrance of Rose Hill Cemetary approaching the Hunter and Church Street Intersection. Beginning 1.28.25, detour route #5, linked below, will take effect. <a href="https://www.google.com/maps/d/u/0/edit?mid=1khSQdf1MoWR6lfmzQrMsuV N-hHO-w0&amp;usp=sharing">https://www.google.com/maps/d/u/0/edit?mid=1khSQdf1MoWR6lfmzQrMsuV N-hHO-w0&amp;usp=sharing</a>	\$ 97,597.10	Site visit 1.3.25 to discuss Georgia Avenue	
WWTP Upgrade	Construction progress includes the completion of excavation for the new clarifier, with additional sub-material removal and replacement with rock due to unexpected soil conditions. The contractor is preparing the clarifier space for concrete work, with potential additional shoring or sheet piling required. Next steps involve laying and encasing the under-clarifier piping in concrete, followed by constructing the clarifier itself. Other ongoing work includes demolition of the abandoned influent screen and existing equipment in the 45' clarifiers. The first pay application has been completed, and a few remaining shop drawing submittals are under review.	\$ 60,920.00		
U/L Dam Remediation	CPM confirmed all permit documents have been submitted and are awaiting DES manager approval	\$ -		
WFP Remediation	Site meeting to be held 1.28.25 to determine dig locations for capping problematic lines.	\$ 550.34		
AMI System Upgrades	Installation is about 95% complete, with staff working closely with Ferguson to monitor execution.		Weekly project update calls.	
N. Congress Waterline Upgrade	RFQ to be released 2.5.25.	\$ -		
Lake Caldwell	CDG submitted complete design and drawing sets to the state on 1.22.25.	\$ -		
Hidden Lakes Stormwater	Pre-construction meeting to be held 1.28.25. Required pipe has been ordered and CRG will begin to install erosion control, clear and grub, and remove the old pipe and junction box.	\$ -		
City Park Phase II	Closeout items are being finalized, and a post-closeout meeting is set to be scheduled.		Site visit 1.3.25 for walk-through	
Green Street Park	Key installations include the playground system, basketball pad with goals and fencing, ADA sidewalk, drainage system, shrubbery, and 90% painted brick columns. In progress items include the shelter roofing, park signs, parking lot repainting, basketball court lines, aluminum fencing, and sodding.	\$ 202,221.50	Site visit 1.23.25	
Lincoln Road Park Improvement	The required Phase I ESA report to be received the last week of January, and the RFQ for engineering and design services was posted 1/17/25. The public bid opening is set for 2/17/25.	\$ -		
Railroad Avenue Sidewalk	Council approved Just Compensation amounts for this project, and staff is awaiting owner approval, and signatures from additional easements to move to the next phase of procurement.	\$ -		
Lincoln Road Sidewalk	Staff distributed information on the temporary construction easements required for this project and are in process of meeting with homeowners for signature. Pre-construction meeting to be held 1.31.25.			
Kings Mt. Street Sidewalk	Cost proposal and plan set in progress.	\$ -		
Larson Road Industrial Park	CPM working to staff to begin the street acceptance process.	\$ -		
South Congress Street Hotel	Demolition permits have been issued and demolition has begun on the three existing buildings on the property.	\$ -	Site visit 1.23.25	
Gateway Signs	The primary gateway sign is completed with landscaping installed week of January 28th (delayed due to weather). Staff contacting property owners for install of 1 remaining type B sign.	\$ -		
YFD Renovations	Minor cosmetic changes remain with the project at 99% completion. Closeout meeting to be scheduled.	\$ -		
Fire Station #2	Stewart Cooper Newell is working with their outside engineers to finalize a complete set of plans. They are also working closely with FD staff to identify IT and electrical needs for the new station.	\$ -		
YPD Gun Range Improvements	CPM to meet with York County 1.28.25 to discuss permitting. CPM is working on procuring quotes for the required ADA sidewalk and parking lot.	\$ 276.49		
Water & Sewer Study	Staff met with Keck & Wood to review initial capacity projections on 1.14.25, and a comprehensive Cashflow Model was sent for review on 1.20.25.	\$ -		
Drainage Study	Kick-off meeting to be held 1.28.25.	\$ -		
Comprehensive Plan and Downtown Master Plan	Kick-off meeting scheduled for first week of February.	\$ -		
Capacity Fee Study	Staff working on financial information needed for the next phase of this study.	\$ -		
<b>Total January Project Expense</b>		<b>\$ 361,565.43</b>		

***Thank you for your time, and I hope you enjoyed this month's update!***